

Conway Township Planning Commission Meeting Minutes

September 10, 2018

Conway Township Hall – 8015 N. Fowlerville Rd., Fowlerville, MI

Agenda	Items Discussed	Actions to be Taken
Attendees	<ul style="list-style-type: none"> • Public: Herm and Shirley Yost, Rob Stanford. • Township Board Members present: Larry Parsons, Trustee present. • Planning Commission Members present: Dennis Bowdoin, George Pushies, Londa Horton, Dennis Sommer, Chuck Skwirsk and Mike Stock. • Zoning Administrator, Todd Thomas, present. 	
Call to Order and Pledge to Flag	<p>Chair, Dennis Bowdoin called the Conway Township Planning Commission meeting to order at 7:00pm and led in the Pledge of Allegiance. Dennis called roll call. All present.</p> <p>The next meeting is October 8, 2018 at 7:00pm.</p>	
Minutes from last meeting	<p>Denny Sommer moved to approve the minutes of the August 13, 2018 meeting, second by Larry Parsons. All in favor. Motion passed.</p>	
Communications	<p>Dennis Bowdoin shared these communications:</p> <ul style="list-style-type: none"> • Still in committee Bill HB 4162 which allows townships to create special assessment districts for communications infrastructure including broadband and highspeed internet. • Livingston County Sherriff Department report in June 2018 Conway Township had 31 complaints. Calls for service January through June 2018 Conway Township had a total of 157calls. <p>Denny Sommer mentioned:</p> <ul style="list-style-type: none"> • An article in <i>MTA Connection</i> asked the question, “Can a shipping container be used as a shed?” <p>Rob Stanford of Livingston County Planning Commission presented on the Livingston County Master Plan. They did a best practices document for anything regarding Planning-related issues we may not have thought about. It’s meant to be used online. October 17 will be the main public hearing comment meeting. This is an evolving document. “We tell you how other people have done something. We don’t tell you how we want you to do it.”</p>	
Call to the Public	<p>Herm Yost mentioned there is less traffic on the roads. It seems quieter than it has been.</p>	

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Old Business	<ul style="list-style-type: none"> • Planning Commission By-Laws – Abby can put changes in the document, we list changes, we approve after she makes the changes. <ul style="list-style-type: none"> ○ F.3. Omitted – no voting on same issue twice. Section member – can Larry vote on the same issue twice? For example, can he vote once on Planning Commission or on the Board of Trustees, but not twice on the same issue? Ex-Officio member. We need clarification of when he can vote. ○ 7a. Deputy Secretary replace with Vice Chair. ○ 7b. 3-year terms vs. 1-year term. ○ Conflict of interest if your property is adjacent, was discussed. 2.E.2.3. page 2. (leave this off Abby's list). Conflict with adjacent property owner and Planning Commission member. Rob Standford will look up case law from his MSU class. "Issuing, deliberating on, voting on, or reviewing a case concerning work on land owned by him or her or which is adjacent to land owned by him or her." ○ 14.o. 5. a. Site Plan reviews need to go to Zoning Administrator first. Zoning Ordinance needs to be changed. Site Plan review should not be submitted to the Clerk or Planning Commission Secretary. Need Abby to amend this ordinance. Clerk is statutorily responsible for this. Can this be digitized? ○ Londa asked about the Record retention schedule G.14.c. • Grammas shed no longer needs special use permit. • Ricks Portables no longer needs special use permit. 	<p>Abby – what is typical retention schedule of documents?</p> <p>Londa to submit to Abby after Larry receives opinion on conflict of interest.</p> <p>We will vote on By-laws after Abby makes the changes.</p>
New Business	<ul style="list-style-type: none"> • Huff drain – neighbor complained another neighbor is running his overflow water across the neighbor's property. The county is trying to establish a drain. They will make an outlet down to the Red Cedar river. • Zoning Administrator Report given from Todd Thomas. Todd sent a list of five things to AT&T, Steve Carr, before they can get certificate of compliance. 	
Update from the Board	Larry Parsons gave an update from the Township Board.	
Call to public	Case law summary for land use from MSU, Todd Thomas commented there is a class on this taught by an attorney.	
General Discussion	-0-	

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Adjournment	George Pushies made a motion to adjourn at 8:17pm. Second by Denny Sommer. All in favor. Motion passed.	
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