

REGULAR MEETING

OCTOBER 18, 2016

TIME: 7:00 PM

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag.

Present: Grubb, Parsons, Rife, Dickerson. Absent: West. Township attorney Cooper present along with several residents.

Motion to approve agenda as amended. Moved by Dickerson. Support from Parsons. Motion passed. Agenda amendment: Item 5: changed from Propane to Snow Removal.

Motion to approve minutes from September 20, 2016. Moved by Parsons. Support from Dickerson. Motion passed.

First Call to Public was answered by County Commissioner Candidate Doug Helzerman.

Supervisor Rife shared communications including a caution from Undersheriff Mike Murphy regarding a mail scam that is currently circulating.

Discussion ensued regarding the ongoing Internet improvement project. Many of the residents expressed their frustrations about the lack of options. The board members voiced opinions and answered questions. No specific action was taken.

RESOLUTION TO ENACT ORDINANCE ENFORCEMENT OFFICER ORDINANCE

Resolution No. 161018-01

Conway Township

WHEREAS, the Conway Township Board of Trustees ("Board") desires to enact a general law ordinance establishing the position of the Ordinance Enforcement Officer and to appoint the Zoning Administrator as the Ordinance Enforcement Officer subject to the conditions set forth in the ordinance;

WHEREAS, authority is provided to the Board to establish such an ordinance pursuant to MCL 41.181;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby enacts the proposed Conway Township Ordinance to Establish Ordinance Enforcement Officer Ordinance, to become general ordinance No. 25, as presented.
2. All other ordinances, policies, and procedures that are in conflict are hereby repealed.

The foregoing resolution offered by Board Member Larry Parsons.

Second offered by Board Member Cindy Dickerson.

Upon roll call vote the board members voted as follows:

Rife: Yah, Dickerson: Yah, Grubb: Yah, West: Absent, Parsons: Yah

The Supervisor declared the resolution adopted.

RESOLUTION TO ESTABLISH ORDINANCE ENFORCEMENT POLICY

Resolution No. 161018-02

Conway Township

WHEREAS, the Conway Township Board of Trustees ("Board") desires to enact an Enforcement Policy to govern the handling of potential ordinance violations within the Township;

WHEREAS, the Board wishes to designate the Zoning Administrator as the Ordinance Enforcement Officer;

WHEREAS, the Board intends to give clear directives to the Ordinance Enforcement Officer on how to handle complaints and possible violations;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board hereby adopts Conway Township Policy No. 13 regarding Ordinance Enforcement, as presented.
2. All other ordinances, policies, and procedures that are in conflict are hereby repealed.

The foregoing resolution offered by Board Member Larry Parsons.

Second offered by Board Member Cindy Dickerson.

Upon roll call vote the board members voted as follows:

Rife: Yah

Dickerson: Yah

Grubb: Yah

West: Absent

Parsons: Yah

The Supervisor declared the resolution adopted.

**RESOLUTION TO ENACT A PROCEDURE TO PROVIDE AND ACCOUNT FOR THE REMAINDER OF A GIFT
FOR EXTRAORDINARY CARE OF KLEIN CEMETERY**

Resolution No. 161018-03

Conway Township

WHEREAS, the Conway Township Board of Trustees ("Board") desires to enact a procedure to govern the remainder of a \$5,000.00 grant made to it by Mr. and Mrs. Darrell Klein ("Grantor") for the extraordinary care of Klein Cemetery in memory and honor of their family members Clayton, Marjorie, and Kristene;

WHEREAS, the Board, acting in accordance with Grantor's directive, has expended or will expend for work performed to date \$3,800.00 in extraordinary care and maintenance of Klein Cemetery over and above the amount allocated contemplated by the Township Budget and has remaining \$1,200.00;

WHEREAS, the Board understands that Grantor desires the grant shall remain as money;

WHEREAS, the Board understands that Grantor desires not to establish a permanent fund under the provisions of MCL 128.72;

WHEREAS, the Board intends to give clear directives governing the procedure for accounting for and spending the remainder of the grant until used in its entirety for the intent whereby Grantor made such gift;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Clerk shall deposit the remainder of Grantor's gift into the general Cemetery fund.
2. The Clerk shall maintain separate, accurate records of Grantor's money used and the purpose for which it was used.
3. The Clerk shall ensure that the remainder of Grantor's gift is spent solely according to Grantor's directives.
4. The Clerk, upon the request of Grantor, and subject to Federal and Michigan laws and rules, shall produce such records for examination by the requesting person or individual.

The foregoing resolution offered by Board Member Larry Parsons.

Second offered by Board Member Cindy Dickerson.

Upon roll call vote the board members voted as follows:

Rife: Yah

Dickerson: Yah

Grubb: Yah

West: Absent

Parsons: Yah

The Supervisor declared the resolution adopted.

Clerk Dickerson presented a bill from Maple Grove for \$4000 to be paid from the General Fund for ordinary maintenance done on the North end of the Klein Cemetery. Motion by Parsons, second by Dickerson to approve payment. Motion passed.

Clerk Dickerson stated that the publication for snow removal bids was not done. One bid from the current company was received. Motion by Parsons, support from Dickerson to publish request for bids before the November meeting. Motion passed.

Updates provided from Zoning Administrator Thomas, Planning Commissioner Bowdoin, Recreation Representative Stock.

Supervisor Rife and Clerk Dickerson provided updates. Member discussion included a donation from the Fowlerville Rotary of \$1400 from the Dawn Patrol Raffle.

Clerk Dickerson made a motion to have Attorney Cooper train the new ZBA Alternates and the incoming board member and to produce copies of the Ordinance Book. The motion was supported by Parsons. Motion passed.

Motion to approve the financial report as presented. Moved by Rife. Support from Parsons. Motion passed. August 31, 2016 balance = \$114,268.25, total September income = \$61,088.75 total September expense = \$37,593.16 balance as of September 30, 2016 = \$137,763.84.

Second call to the public brought no response.

Motion to approve disbursements. Moved by Dickerson. Support from Parsons. Motion passed. General Fund Check #9931 through V20361657 for a total of \$19,488.42. Road Fund Disbursements July 14 through October 18, Check #1025 through 1032 for a total of \$176,159.36.

Trustee Parsons reported that he had inspected the road conditions at Daisey Lane and was satisfied with the results.

Trustee Parsons and Supervisor Rife requested permission to attend Township Finances workshop at Calvin College. Motion by Parsons. Support from Dickerson. Motion passed.

Motion to pay the Zoning Administrator a \$75 per diem for attending meetings. Motion by Rife Support from Parsons. Motion passed.

Motion to adjourn meeting. Moved by Grubb. Support from Dickerson. Motion passed. Meeting adjourned at 9:10 p.m.

Cindy Dickerson, Township Clerk

Kathleen Ruttman, Deputy Clerk