

REGULAR MEETING

SEPTEMBER 21, 2016

TIME: 7:00 PM

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag.

Present: Grubb, Parsons, Rife, West, Dickerson. Township attorney Cooper present along with a few residents and Ken Palka from Pfeffer, Hanniford, and Palka CPA firm.

Motion to approve agenda as amended. Moved by Dickerson. Support from Parsons. Motion passed. Agenda additions include: Item G-1: Ken Palka-Township Finance Report, and I-11: Julie Court

Motion to approve minutes as amended from August 16, 2016. Moved by Parsons. Support from West. Motion passed. Amendment: Page 2, Paragraph 2, Sentence 1: Motion to make payment this month on invoice for services provided to date from ~~Culver Excavating~~ Maple Grove Farms and to table action on payment of Culver Excavating invoice.

No response to Call to Public.

Supervisor Rife and Clerk Dickerson shared communications including the August Fire Run report and discussion of the Daisy Lane road improvement project.

The Board recognized the volunteer efforts of the Nogafsky family children that place flags at the graves of our veterans each year by presenting each with a certificate of recognition.

Motion to accept annual financial audit report presented by Kenneth Palka, Pfeffer, Hanniford and Palka CPA firm. Moved by Dickerson. Support from Grubb. Motion passed.

Motion to request that Jeff, internet project manager, present his findings at the October 18, 2016 Board meeting. Moved by Dickerson. Support from Grubb. Motion passed.

Attorney Cooper provided a draft enforcement policy for Board review and discussion.

Trustee Parsons provided an update on his research of various engineering firms and services they provide.

Motion to contact Maple Grove Farm to determine a total price quote to include clean-up at the Klein cemetery specifically related to jobs requested by the Klein family using their donated funds and other work elsewhere in the cemetery that would be paid for with township funds. Moved by Dickerson. Support from Grubb. Motion passed. Attorney Cooper will prepare a draft resolution for review at the October Board meeting relating to acceptance of the \$5,000 donation from the Klein family.

Updates provided from Planning Commissioner Bowdoin, Fire Authority West, Recreation Representative Stock.

Supervisor Rife and Clerk Dickerson provided updates. Member discussion included increase to two township voting precincts, cemetery improvement activities, etc.

Motion to contract with Maple Grove Farm for finish grading at Benjamin cemetery at a cost of \$20/yard for soil. Moved by Rife. Support from Parsons. Motion passed.

Motion to approve the financial report as presented. Moved by West. Support from Dickerson. Motion passed. July 31, 2016 balance = \$158,191.18, total August income = \$7,027.16, total August expense = \$50,950.09, balance as of August 31, 2016 = \$114,268.25.

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Motion to approve funds for Trustee Parsons to obtain copies of Howell Township master plan from PDQ print shop. Moved by Dickerson. Support from Rife. Motion passed.

Trustee Parsons reported county transportation improvement efforts from the Livingston Transportation Coalition. Richard Kreeger has agreed to serve as the Fire Authority Representative when he assumes trustee position in December.

Motion to publish ad for 2016-17 snow removal bids. Moved by Dickerson. Support from Grubb. Motion passed.

Motion to approve annual contract with Corrigan for propane. Moved by Parsons. Support from Dickerson. Motion passed.

Motion to accept offer of \$6,000.00 for township property at 6685 Julie Court, property tax ID#47 01 01 101 020. Moved by Rife. Support from West. Motion passed.

Motion to authorize Supervisor Rife to sign documents necessary to execute the closing of property at 6685 Julie Court, tax ID#47 01 01 101 020. Moved by Parsons. Support from Dickerson. Motion passed.

Call to Public recognized the efforts by township officials in making the Dawn Patrol event one of the most successful ever.

Motion to authorize payment of \$153.82 remaining balance of ambulance fee resulting from township assessor falling incident in hallway entrance. Moved by Dickerson. Support from Grubb. Motion passed.

Motion to update existing assessor contract. Moved by Parsons. Support from Rife. Motion passed.

Motion to approve disbursements. Moved by West. Support from Grubb. Motion passed. Check #9911 through V1983462 for a total of \$37,593.16.

Motion to adjourn meeting. Moved by West. Support from Dickerson. Motion passed. Meeting adjourned at 8:36 pm.

Cindy Dickerson, Township Clerk

Kathleen Ruttman, Deputy Clerk