

APPLICANT NAME _____

APPLICATION NO. _____

COMPLIANCE CHECKLIST: BUILDING-MOUNTED SOLAR ENERGY COLLECTOR SYSTEM
TO BE COMPLETED BY ZONING ADMINISTRATOR

1. Has Applicant provided all of the required documentation and answered all questions on the Application?
Yes / No
*Answer for 1 must be “Yes” in order to proceed.
2. Is the solar energy equipment located in the least visibly obtrusive location where panels would be functional?
Yes / No
*Answer for 2 must be “Yes” in order to proceed.
3. Is the Applicant planning on mounting the solar energy collector on the **roof** of a building? If so:
 - a. Do the solar energy collectors extend more than five (5) feet above the highest point of the roof?
Yes / No
 - b. Do the solar energy collectors cause the building to exceed the maximum building height limitation of the zoning district in which the building is located? Yes / No
 - c. Do the solar energy collectors project beyond the eaves of the roof? Yes / No
 - d. Did Applicant provide a certification from a professional engineer or other qualified person showing that the roof can safely support the weight of the energy collector system? Yes / No*Answers for 3(a)-3(c) must be “No” and 1(d) must be “Yes” in order to proceed.
4. Is the Applicant planning on mounting the solar energy collector to the **wall** of a building? If so:
 - a. Do the solar energy collectors exceed the height of the building wall to which they are attached?
Yes / No
 - b. Is the proposed solar energy collector to be mounted on a building wall parallel to an adjacent public right-of-way? Yes / No*Answers for 4(a)-4(b) must be “No” in order to proceed.
5. Did Applicant provide proof of the safety and reliability of the building to keep the solar energy collector system permanently and safely attached to the building no matter where on the building the energy collector system is to be attached? Yes / No
*Answer for 5 must be “Yes” in order to proceed.
6. Is the proposed solar energy collector generally neutral in color? Yes / No
*Answer for 6 must be “Yes” in order to proceed.
7. Is the proposed solar energy collector substantially non-reflective of light? Yes / No
*Answer for 7 must be “Yes” in order to proceed.

Approved by Zoning Administrator? Yes / No	
Reason for Denial:	
Conditions of Approval: Solar energy equipment must be repaired, removed, or replaced within six (6) months of becoming non-functional. All solar energy equipment must conform to County, State, and Federal regulations and safety requirements as well as applicable industry standards. Solar energy collectors and the installation and use thereof shall comply with all applicable construction codes and the electrical codes. Solar energy collectors shall be installed, maintained, and used only in accordance with the manufacturer’s directions. Upon request by the Zoning Administrator, a copy of the solar energy collector’s manufacturer’s directions shall be submitted to the Zoning Administrator.	
Other Conditions of Approval:	
Zoning Administrator Signature:	Date: