

REGULAR MEETING

March 15, 2016

TIME: 7:00 pm

Supervisor Rife called the meeting to order at 7:00 pm with the pledge to the American flag.

Present: West, Rife, Parsons, Grubb. Absent: Dickerson. Township attorney Cooper present along with several residents.

Motion to approve agenda as amended. Moved by West. Support from Grubb. Motion passed.
Additions to agenda: Item H-11: Special Use Permit relating to past court settlement with the late Raymond Bird, Item I-12: Webinars available through MTA, I-13: Review/Adopt new application for zoning appeals form.

Motion to approve minutes from February 16, 2016 Board meeting. Moved by West. Support from Grubb. Motion passed.

Motion to approve minutes from January 27, 2016 Special meeting (community recreation). Moved by Parsons. Support from West. Motion passed.

Supervisor Rife called to open public hearing on the 2016/2017 budget for Conway Township at 7:09 pm. Supervisor Rife noted that page one, last heading column of the budget summary graph reads 2015-2017 and should read 2016-2017. Resident Mike Stock noted the small budget for roads. Members recalled that the last road millage renewal was voted down by residents and the significant cost of dust control. Township office staff report they do not receive an on-going high volume of road complaints from township residents. Resident Herman Yost noted an increase in the budget for road salt and expressed concern that the increases in the amount of salt applied will eventually leach into the underground aquifer system to increase salt content. Resident Mike Stock noted a significant increase in township attorney budget and members reported an increase in attorney attendance at Board and Commission meetings as well as assisting with projects such as updating ordinances and providing options for legal matters. Supervisor Rife offered opportunity to research some of the issues and legal concerns through the MTA website also. Trustee Parsons noted that should some of these issues result in legal action, the township attorney would be our representative.

Motion to close public hearing on the 2016/2017 budget. Moved by Parsons. Support from West. Motion passed to close public hearing at 7:34 pm.

No response from first call to public.

Supervisor Rife communicated an update on SEMCOG activities, announced a master plan education series workshop coming up March 22nd, 7 pm at the Livingston County safety complex. He will bring propane refill price quotes to the April Board meeting.

The internet feasibility study should be available at the April Board meeting.

Motion to table fee schedule agenda item until April meeting. Moved by Rife. Support from West. Motion passed.

Attorney Cooper reported the enforcement policy, long term improvement plan and hiring policy activities are on-going.

Motion to approve 2015/2016 budget adjustments. Moved by Parsons. Support from West. Motion passed.

Attorney Cooper explained the next steps in proceeding with the Daisy Lane special assessment district.

Motion to approve the 2016/2017 budget. Moved by West. Support from Parsons. Motion passed.

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RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

Resolution: # 160315-1

Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of supervisor is warranted in consideration of the prevailing salaries of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2016 the salary of the office of supervisor, shall be as follows:

Supervisor: \$20,000 salary

This resolution offered by board member Trustee Parsons

Supported by board member Trustee West.

Upon a roll call vote, the following voted: 3 Aye 1 No 1 absent.

Dickerson absent, West Aye, Parsons Aye, Grubb Aye, Rife No

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 15, 2016.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

Resolutions; #160315- 2

Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of clerk is warranted in consideration of the prevailing salaries of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2016 the salary of the office of clerk, shall be as follows:

Clerk: \$22,000 salary

This resolution offered by board member Trustee Parsons.

Supported by board member Trustee West.

Upon a roll call vote, the following voted: 3 Aye 1 No 1 absent.

Parsons Aye, Dickerson absent, West Aye, Grubb Aye, Rife No,

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 15, 2016.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

Resolution: # 160315-3

Conway Township

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WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of treasurer is warranted in consideration of the prevailing salaries of other similar sized townships in Livingston County;

NOW BE IT RESOLVED that as of April 1, 2016 the salary of the office of treasurer, shall be as follows:

Treasurer: \$21,000 salary

This resolution offered by board member Trustee Parsons.

Supported by board member Trustee West.

Upon a roll call vote, the following voted: 3 Aye 1 No 1 absent.

West Aye, Parsons Aye, Rife No, Dickerson absent, Grubb Aye

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 15, 2016.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

Resolution: # 160315-4

Conway Township

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Conway Township Board deems that an adjustment in the salary of the office of trustee is warranted in consideration of the increase in the cost of living since township board members' salaries were last adjusted;

NOW BE IT RESOLVED that as of April 1, 2016 the salary of the office of trustee, shall be as follows:

Trustee: \$1,606.80 salary (to remain the same)

This resolution offered by board member Trustee Parsons.

Supported by board member Trustee West.

Upon a roll call vote, the following voted: 3 Aye 1 No 1 absent.

Rife No, West Aye, Parsons Aye, Grubb Aye, Dickerson absent

The supervisor declared the resolution adopted. At the Conway Township Board of Trustees meeting held on March 15, 2016.

Motion to amend resolution #'s 160315-2, 160315-3, 160315-4, second paragraph to read:

WHEREAS, The Conway Township Board deems that an adjustment in the salary of the office of (assign as needed to relevant resolution # - supervisor/clerk/treasurer/trustee) is warranted in consideration of the ~~increase in the cost of living since township board members' salaries were last adjusted~~ **PREVAILING SALARIES OF OTHER SIMILAR SIZED TOWNSHIPS IN LIVINGSTON COUNTY. Moved by Rife. Support from West. Motion passed.**

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Motion to amend language in resolution #160315-1(supervisor resolution) to be consistent with language in the following resolutions: 160315-2(clerk resolution), 160315-3 treasurer resolution), 160315-4 (trustee resolution). Moved by Parsons. Support from West. Motion passed.

RESOLUTION TO SET TIME AND PLACE FOR BOARD MEETINGS

Resolution No. 160315-8

Conway Township

WHEREAS, the Conway Township Board of Trustees desires to establish its meeting schedule for 2016-2017;

WHEREAS, MCL 41.72a provides that a township board shall establish the time and place of its regular meetings by resolution;

NOW, THEREFORE, BE IT RESOLVED that the regular meetings of the Conway Township Board of Trustees shall be held at Conway Township Hall located at 8015 N. Fowlerville Road, Fowlerville, Michigan 48836 at the dates and times set forth on the **attached schedule**.

The foregoing resolution offered by Board Member Supervisor Rife.
Second offered by Board Member Trustee West.

Upon roll call vote the board members voted as follows:

Rife: Aye

Dickerson: Absent

Grubb: Aye

West: Aye

Parsons: Aye

The Supervisor declared the resolution adopted.

Cindy Dickerson, Clerk

**RESOLUTION #160315-5
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2016-2017 OPERATING TAX MILLAGE RATE AS DIRECTED BY THE HEADLEE
ROLLBACK CALCULATION**

WHEREAS, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2016-2017 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

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NOW, THEREFORE, BE IT RESOLVED, that the Conway Township Board has complete authority and hereby authorizes up to .8870 mills to be levied for operating purposes in Fiscal Year 2016-2017 from within its authorized millage rate.

RESOLVED BY: Supervisor Rife

SUPPORTED BY: Trustee Parsons

VOTE: Grubb Aye, Dickerson Absent, West Aye, Rife Aye, Parsons Aye

ADOPTION DATE: March 15, 2016

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

**RESOLUTION #160315-6
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2016-2017 ROAD MILLAGE RATE AS DIRECTED BY THE HEADLEE ROLLBACK
CALCULATION**

WHEREAS, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2016-2017 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Conway Township Board has complete authority and hereby authorizes up to 2.0000 mills to be levied for road maintenance and road improvement purposes in Fiscal Year 2016-2017 from within its authorized millage rate.

RESOLVED BY: Supervisor Rife

SUPPORTED BY: Trustee West

VOTE: West Aye, Rife Aye, Grubb Aye, Dickerson Absent, Parsons Aye

ADOPTION DATE: March 15, 2016

CERTIFICATION OF THE CLERK

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 4, 2014, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting

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was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Supervisor Rife provided an update on possible 2016 road projects identified during a recent road review with the new county road commission supervisor working in our township area. Members discussed Sherwood Road improvements.

Motion to appoint Conway Township resident Gary Klein to the Zoning Board of Appeals. Move by Rife. Support from West. Motion passed.

Motion to approve ZBA member attendance at upcoming MTA zoning board of appeals workshop. Moved by Rife. Support from Parsons. Motion passed.

Attorney Cooper reported the special use permit relating to the court case with the late Raymond Bird and terminated upon his death so there should be no further vehicle scrapping operation. Supervisor Rife will draft a letter to heirs regarding this matter for attorney Cooper's review.

Update provided by zoning administrator Thomas, planning commissioner Bowdoin, and recreation representative Stock, and supervisor Rife.

Motion to approve treasurer report. Moved by Parsons. Support from West. Motion passed. January 31, 2016 balance = \$293,291.50, total February income = \$68,793.43, total February expense = \$23,911.24, balance as of February 29, 2016 = \$338,173.69.

Motion to continue using depositories Chase, First National and First Merit (will change to Huntington this year). Moved by Grubb. Support from Parsons. Motion passed.

Motion for Resolution 160315-7

NOW THEREFORE, BE IT RESOLVED, that Conway Township agrees to collect 100% of the total school non-homestead property taxes as certified by the School District for levy on July 1, 2016 on property located within the township. Interest earned on said taxes will be retained by the township. Moved by Trustee Parsons. Support by Trustee West.

Vote: Dickerson Absent, West Aye, Grubb Aye, Rife Aye, Parsons Aye.

4 Aye, 0 No, 1 absent

The Supervisor declared the resolution adopted at the Conway Township General Board of Trustees meeting held on March 15, 2016.

Members acknowledged 2016/2017 Board of Trustees meeting dates.

Supervisor Rife will research opportunity to obtain educational training materials available through the MTA.

Motion to approve new zoning appeal application form. Moved by Parsons. Support from West. Motion passed.

Call to Public: resident Herman Yost reviewed the change made to the language in the salary resolutions; trustee Parsons pointed out discussion from previous Board meetings relating to supervisor compensation issues.

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Motion to approve disbursements as presented by treasurer Grubb. Moved by Parsons. Support from West. Motion passed. Balance as of January 31, 2016 = \$293,291.50, February Income = \$68,793.43, February Expenses = \$23,911.24, Balance as of February 29, 2016 = \$338,173.69.

Motion to adjourn meeting. Moved by Parsons. Support from West. Motion passed.

Meeting adjourned at 8:32 pm.

Cindy Dickerson, Township Clerk

Kathleen Ruttman, Deputy Clerk