

Conway Township
Cemetery Board Meeting Minutes

April 29, 2017

1. Meeting called to order by Cindy Dickerson at 10:05 am
2. Roll Call:
 - a. Attendees: Cindy Dickerson, Nancy Glover, Kim Jolliff, Dennis Graham
 - b. Absent: Barb Thumudo, Deb Grubb, Nickie Tomlin
4. Approval of the Agenda: Motioned by Cindy Dickerson, supported by Nancy Glover, approved by all
5. Approval of the March meeting minutes: Motioned by Cindy Dickerson, supported by Nancy Glover, approved by all
6. Burials/Donations: None to report
7. Cemetery Master Plan:
 - a. Discussed "wish list items" for each cemetery. Refer to Attachment B.
 - b. Recommendation to Township Board: Each township cemetery mowed/trimmed along fence lines or boarder boundaries 3 times per year; spring, summer, and fall.
8. September Cemetery Crawl:
 - a. Community theater still in discussion regarding participation
 - b. May open it up to the community for more actors
9. Upcoming Meeting and Work Days:
 - a. Special Planning Board Meeting: May 15, 2017, 7 pm at Conway Township Hall
 - b. Cemetery Board Meeting: May 24, 2017 at 7 pm at Conway Township Hall
 - c. Saturday Work Days: May 13, 2017 at 10 am – Antrim Cemetery
May 27, 2017 at 10 am – Memorial Flag placement day, meet at township hall
10. Meeting Adjourned: Cindy Dickerson motions for adjournment at 11:15 am, Nancy Glover seconds, approved by all.
11. Moved on to Benjamin Cemetery to tag select stones for restoration

Meeting Minutes completed by
Kim Jolliff
Board Secretary
May 6, 2017

Cemetery Master Plan
Wish List - Attachment B

All Cemeteries:

- Survey of all cemeteries except Antrim (completed)
- Designated Parking and Driveways
- Updated signs with historical name markers
- Posted signs for rules/ordinances
- Natural borders and/or fencing and gates
- Reflection gardens with benches
- Water access for watering flowers and plants
- Security Cameras

Benjamin Cemetery:

- Veterans Memorial
- Cremains scatter area and reflection garden with monument with name plaques
- Possible future expansion

Miller Cemetery:

- Requires driveway and turnaround area
- Cremains scatter area and reflection garden with monument with name plaques

Klein Cemetery:

- Possible natural burials area
- Pet cemetery
- Requires designated parking
- Need to clean and clear front boundary/fence line area
- Memorial for wooden cross burial markers

Antrim Cemetery:

- Natural burials area with memorial for name plaques
- Pet cemetery
- Cremains scatter area and reflection garden with monument with name plaques
- Fence lines need to be trimmed and cleared and maintained

Coughran Cemetery:

- Reflection garden with benches
- Drive-way finished
- Corner post markers at entrance and exit areas