

# Conway Township Planning Commission Meeting Minutes

## January 11, 2016

Agenda	Items Discussed	Actions to be Taken
<b>Attendees</b>	<ul style="list-style-type: none"> <li>• Public: Herm and Shirley Yost, Bob Carusi, Dana Sherwood, Mike Rife, Ken Recker.</li> <li>• Board Members present: Dennis Bowdoin, George Pushies, Londa Horton, Mike Stock, Larry Parsons, and Dennis Sommer. Zoning Administrator Todd Thomas present. Brian Williams absent.</li> </ul>	
<b>Call to Order and Pledge to Flag</b>	<p>Chair, Dennis Bowdoin called the Conway Township Planning Commission meeting to order at 7:00pm and led in the Pledge of Allegiance.</p> <p>The next meeting is February 8, 2016 at 7:00pm.</p>	
<b>Minutes from last meeting</b>	Larry Parsons made a motion to accept the minutes of the Dec. 14 regular meeting and the Dec. 15, 2015 joint meeting. Second by Mike Stock. All in favor. Motion passed.	
<b>Call to the Public</b>	-0-	
<b>Communications</b>	<p>Dennis Bowdoin brought up:</p> <ul style="list-style-type: none"> <li>• <i>Planning Connection</i> – Glenn Papp will do a basic training on Master Plans on Feb. 23 at 7pm. Conway Township will have to look forward to 2017 for the next update in their Master Plan.</li> <li>• PA 269 states that no one can talk about a ballot issue 60 days prior to the vote. This applies to the Board or the Commission.</li> </ul> <p>Dennis Sommer brought up the Annual Pipeline Safety dinner is Feb. 16 at the Ramada Inn at 6:30pm. In addition, on the <i>Township Insights</i>, there is no longer a need to notify the township when cutting down a fence.</p> <p>There was a motion by George Pushies and a second by Larry Parsons to leave the present officers in their current positions for the Planning Commission. All in favor. Motion passed. Discussion regarding having a Secretary Assistant and it was felt it was not needed at this time.</p> <p>A motion to approve the meeting dates and times for the Planning Commission for the second Monday of every month at 7pm by Larry Parsons and second by George Pushies. All in favor. Motion passed.</p>	
<b>Old Business</b>	<p>There was a request for follow-up with applications and Special Use Permits. Dennis Bowdoin asked Todd Thomas to review how others do this. Todd will meet with Attorney Abby Cooper as well.</p> <p>6232 N. Fowlerville Road follow-up – Todd reported that the individual applied for a Home Occupation Waiver and met the criteria. The accessory building was compliant. He will get with Abby Cooper to see what the correct approval process is.</p>	

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<b>Zoning Administrator Report</b>	<ul style="list-style-type: none"> <li>• Todd Thomas is holding office hours Wednesday's from 12:30-3:30pm.</li> <li>• Todd Thomas issued four Land Use Permits.</li> </ul>	
<b>New Business</b>	<ul style="list-style-type: none"> <li>• The Emergency Preparedness next meeting is the third Wednesday in February at 7pm.</li> <li>• Ken Recker from the County Drain Commission discussed setting up a 5 and 10 year plan on drains. The Snyder-Sherwood drain will be bid out in the future. They plan to replace about ½ mile of the drain and increase the size of the 18" to 24" drain field. Also, he is trying to get an easement valued on the Allen and Stow Roads drain.</li> <li>• Conway Township is a 100% exporter in terms of water through our drains. We have more residents now. We've been aggressive on debris management on the Red Cedar. The water depth must be maintained. Drains in Conway are over 100 years old. Land use for farmers deals with trying to manage subservice water and when planting homes they try to manage the service water. The maintenance cost is \$5000 per mile that is the maximum he can spend without a Board resolution. The repair or replacement of drains was discussed. The old clay pipes are replaced with plastic tube drains. Having a fund for improvements would help. Dennis offered to take Ken in his helicopter to get a birds eye view of the township drains that have collapsed. In the case of obstruction of a drain, the land owner is notified and Ken's office tries to work it out. The Civilian Conservation Corps funds were used in this township during WWII to dig some drains. Ken will return in a couple of months for further discussion.</li> <li>• George Pushies made a motion to approve the Annual Report, second by Larry Parsons. All in favor. Motion passed. The Annual Report will now go to the Township Board for approval.</li> <li>• There is an internet meeting tomorrow night at 7pm. at the Township Hall.</li> <li>• Anyone have any news to include in the annual Township newsletter? Write the item and give to the Clerk.</li> </ul>	<p><b>Dennis Bowdoin to invite Ken Recker to return to the Commission in April.</b></p> <p><b>Dennis Bowdoin to take Annual Planning Commission Report to the Board for approval.</b></p>
<b>Update from the Board</b>	Larry Parsons gave an update report from the Township Board.	
<b>Call to Public</b>	<p>Bob Carusi asked, "Do we need guidelines or to identify which drains to work on in the 5 or 10 year plan?"</p> <p>Corner of 5495 Herrington and Mohrle Roads and 5298 Herrington Road</p>	

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	have junk cars and a junk bus sitting by the road.	<b>Todd Thomas to take action.</b>
<b>General Discussion</b>	The next meeting we will go over the list of Special Use Permits as well as clarify the Home Occupation Use Permit and a Special Use Permits as requested by Todd Thomas.	
<b>Adjournment</b>	George Pushies made a motion to adjourn at 8:35pm. Second by Dennis Bowdoin. Motion passed.	